



**CITIZENS AIRPORT ADVISORY COMMITTEE**  
Paso Robles Municipal Airport

**MINUTES**

**JOINT CITY COUNCIL/AIRPORT ADVISORY COMMITTEE WORKSHOP**

Thursday, October 22, 1998 • 7:00 PM  
City Hall • 1000 Spring St.

**A. CALL TO ORDER**

**1. Roll Call**

PRESENT: Members Cromwell, Corippo, Caskey, Miller, Morton  
City Council: Lee Swanson, Walt Macklin, Tom Baron, Chris Iversen  
ABSENT: Mayor Picanco  
Staff: John McCarthy, Roger Oxborrow

**B. PUBLIC COMMENT**

None

**C. DISCUSSION ITEMS**

**1. Parsons**

Staff presented a brief background to the City Council and the Committee regarding the scope of the planning work with the Parsons Corp. The general intent of the development effort for the Airport was reviewed, as was the phasing of the contract work at this time, which is to review and make recommendation as to the location and extent of the needs for a new Terminal facility for the Airport. Mr. Steve Stretchberry, Director, Aviation Services for Parsons, was introduced. Mr. Stretchberry continued with the discussion of the basic scope of work, the findings which his firm had made, and the substantiating rationale which to which they had arrived.

The second portion of the presentation focused on the financial considerations of the project. Mr. Tom Corrigan, Senior Financial Analyst for Parsons, presented the results of his review of the financial position of the Airport, the basic cost estimate of the proposed project, and some of the possible funding resources and mechanisms that might be available to fund this project.

Discussion and comments by committee members and the City Council followed. The Council asked that Staff prepare a summary of the options that might currently be available to take advantage of the Parsons proposal, and to identify the priorities of the various projects that are currently under consideration.

No further action was taken.

**D. ADJOURN**

9:05 PM



**CITIZENS AIRPORT ADVISORY COMMITTEE**  
Paso Robles Municipal Airport

**MINUTES**  
**Regular Meeting**

Thursday, December 10, 1998 • 7:30 PM  
Airport Terminal - 4900 Wing Way

**A. CALL TO ORDER**

**1. Roll Call**

PRESENT: Members Barksdale, Corippo, Cromwell, Miller, Morton  
Alternate: Martin Caskey  
City Council: Lee Swanson  
Staff: John McCarthy, Roger Oxborrow

**2. Election of Officers**

The Election of Committee officers for 1999 were held.  
Richard Morton was nominated to serve as chairman by Mr. Miller, seconded by Mr. Morton.  
Charles Miller was nominated as Vice-Chair by Mr. Corippo, seconded by Mr. Morton.  
The Committee agreed, unanimously.

**2. Review of Previous Minutes**

The minutes of the meeting of September 24 and the Joint meeting with the City Council of October 22, were reviewed and approved.

**B. PUBLIC COMMENT**

None

**C. DISCUSSION ITEMS**

**1. Operations Complaint - RC model Aircraft**

Staff presented a brief background to the Committee regarding the history of the operation of the Radio-Controlled aircraft on the Airport. Mr. Rodney Dykhouse addressed the Committee, outlining a history of his problems with the model aircraft, and expressing his concerns about their operation. Mr. Jim Marcotte, President of the North County Cloud Clippers, responded to the concerns. Considerable discussion followed. The Committee elected to appoint a sub-committee to review the matter. Committee members Cromwell and Morton were appointed. They will report there findings at the next meeting.

**2. Parsons Update**

Staff presented an outline of the various alternatives which have been proposed for the development of the Airport, in conjunction with the study which has recently been completed by the Parsons group. It was explained that the matter will be discussed by the City Council at their next meeting. The various alternatives and philosophies for the development were discussed by the Committee. No action was taken.

**3. Operations Update**

Airport Staff reviewed a number of current operations matters and current events with the Committee. No action was taken.

**D. COMMITTEE COMMENTS**

Mr. Corippo reported on the latest developments at the Museum, including the effort to secure full-time curator to look after and manage many of the operations.

Mr. Miller reported on his attendance at the International Council of Airshows (ICAS) Convention, and the current progress for the next airshow.

**E. CALENDAR**

Next Meeting: January 28, 1999

**F. ADJOURN**

9:50 PM



**CITIZENS AIRPORT ADVISORY COMMITTEE**  
Paso Robles Municipal Airport

**MINUTES**  
**Regular Meeting**

Thursday, January 28, 1999 • 7:30 PM  
Airport Terminal - 4900 Wing Way

**A. CALL TO ORDER**

**1. Roll Call**

- PRESENT: Members Corippo, Cromwell, Miller, Morton, Alternate Caskey
- ABSENT: Mr. Barksdale
- City Council: Lee Swanson
- Planning
- Commission: Nick Ferravante
- Staff: John McCarthy, Roger Oxborrow

**2. Review of Previous Minutes**

The minutes of the meeting of December 10, 1999, were reviewed and approved.

**B. PUBLIC COMMENT**

Mr. Ferravante expressed his displeasure with airline service into San Luis Obispo, which was unable to land because of weather and had to divert back to Santa Barbara. The ensuing bus ride back to San Luis and the other associated delays made it very early in the morning before he finally arrived home.

**C. DISCUSSION ITEMS**

**1. Operations Complaint - RC model Aircraft**

The Committee reviewed the report which was presented by the sub-committee to look into the complaint by Mr. Dykhouse. The Committee found no fault with the model aircraft operations in this case, however, the report did suggest some changes to the RC operations for the future. A motion by Mr. Miller, seconded by Mr. Corippo to adopt the report as presented, passed unanimously. The Committee reiterated to those members of the Model Club present that each of the operations guidelines and regulations discussed must be adhered to at all times by all users of their flying area. Staff was to follow up with RC club in motoring these changes.

**2. Parsons Update**

The Committee reviewed the current status of Phases II and III of the Parsons project, which is now underway. Phase II consists of the development of a conceptual plan for the North Area of the Airport Industrial Park. Phase III is the design of sewer service for the Dry Creek Road area. As soon as conceptual plans are completed, they will be forwarded to the Committee for review and comment. Councilman Swanson invited Committee members to submit any comments to him regarding their feelings as to the effectiveness of the Parsons effort.

**3. Street Name Change**

Because of a conflict in the numbering of addresses on Buena Vista Drive, it is suggested that the portion of Buena Vista extending for the one block on the Airport be renamed, to avoid any further confusion. After discussion, a motion by Mr. Corippo, seconded by Mr. Miller recommends appointing a sub-committee to review the matter and suggest possible names. The motion passes unanimously. Chairman Morton appoints Mr. Miller and Mr. Cromwell to return at the next meeting with recommendations.

**4. Airport Capital Improvement Plan**

Staff reported to the Committee that the annual update of the Airport Capital Improvement Plan has been coordinated with and submitted to both the FAA for Federal programming and funding and the Regional Council of Governments for State funding. The list of proposed projects remains consistent with that which has been previously reviewed by the Committee. The primary focus continues to be the repair of the main runway.

**5. Terminal Development Project**

Staff reported to the Committee that Requests for Proposals have been circulated to as many as forty (40) prospective architectural firms as part of the selection process to hire the design of the new Airport Terminal. It is anticipated that this first conceptual drawings will be ready for initial review by the Committee and others in June, of this year.

**D. COMMITTEE COMMENTS**

Mr. Miller reported on the status of the airshow.  
Mr. Corippo reported at length.

**E. CALENDAR**

Next Meeting:	February 25, 1999
Ultralight Fly-in	April 30 - May 2, 1999
Aerobatic Contest	June 3-6, 1999
Airshow	June 13, 1999

**F. ADJOURN**

8:15 PM